



BURLINGTON SCHOOL DISTRICT RE-6J

2020-2021

***District/School
Opening Plan***



TABLE OF CONTENTS

Introduction.....	3
1. School Board	4
2. District Leadership	5
3. Cohort Grouping.....	6
4. Physical Distancing	6
5. Bus Transportation.....	7
6. Hand Washing and Sanitizing	7
7. Temperature/Symptom Screening	8
8. Building Entry/Exit.....	8
9. Ventilation.....	8
10. Cleaning Procedures.....	9
11. Protocols for Positive Cases and Return to School.....	9
12. Curriculum and Instruction.....	10
13. Attendance.....	10
14. Facilities.....	10

INTRODUCTION

This is an extensive reopening plan for the Burlington School District RE-6J for the 2020-2021 school year.

- The process of thinking and writing the plan provides clarity for the district and its schools.
- The plan will help prioritize tasks that are most important.
- The plan offers a common understanding for all involved in the business of opening and running a district and its schools.

GUIDANCE

- **Students:** Returning to school in August.
- **Staff:** Returning prior to student arrival.

MASKS AND OTHER PROTECTIVE EQUIPMENT

- **Students:** Face covering strongly encouraged unless six feet of physical distancing can be maintained, or mitigating circumstances preclude use.
- **Staff:** Face covering strongly encouraged unless six feet of physical distancing can be maintained, or mitigating circumstances preclude use.
- Masks can reduce respiratory droplet transmission, especially indoors with less than six feet of separation.
- Masks are strongly encouraged, except where doing so would inhibit the individual's health, in which case reasonable accommodations should be pursued to maintain safety and health.

Resource

Centers for Disease Control and Prevention (CDC) School Guidelines

1. SCHOOL BOARD

- Adopt emergency resolutions and Board policies as needed
 - JEA – Compulsory Attendance Ages
 - JH – Student Absences and Excuses
 - JHB - Truance
- Determine the need to schedule special Board of Education meetings

2. DISTRICT LEADERSHIP

- Continually monitor the latest information from the federal government, state government, and local health department.
- Establish regular communication with relevant agencies at the federal, state, and local levels (i.e., CDE, Kit Carson County) and confirm guidelines for reopening
- Form a District Leadership COVID Contingency Team (DLCT) to plan for and oversee the reopening process, including: representatives from key departments. (Superintendent, principals, Activities/Dean of Students, District Technology, District Nurse)
- Seek input from key stakeholder groups through the online survey response collector SurveyMonkey (e.g., staff, families, community members)
- Create contingency plans for reopening scenarios:
 - Schools open on the scheduled date and remain open
 - Schools open on the scheduled date, but subsequently close due to renewed concerns about COVID-19
 - Schools open, but on a delayed date
 - Schools open, but with a modified schedule
- Communicate regularly with: DLCT, Staff, Families
- Issue regular updates to the community

3. COHORT GROUPING

- Students and teachers: Keep same group together each day, as possible.
- Use technology, if possible, within the classroom.
- Common space such as libraries and cafeterias should be accessed as a cohort.
- Limit use of lockers and locker rooms. Discontinue if possible.
- Create schedules that decrease opportunities for group students to mix such as limiting passing periods and in-between class times.
- Disinfect shared spaces/classrooms between cohort changes; require coverings as feasible under previous guidance; monitor daily symptom screening checks; and promote hand hygiene.
- Indoor extracurricular programs should work to adhere to physical distancing and masking guidelines if cohorts are mixed.

Resource

Centers for Disease Control and Prevention (CDC) School Guidelines

Colorado High School Activates Association Athletics Guidance

4. PHYSICAL DISTANCING

- Maintain six feet of distance in indoor and outdoor settings if possible
- **Elementary School:** Stagger recess times
- **Middle/High School:** Limit or discontinue use of lockers; limit in-between class time
- Encourage face covering (except where doing so would inhibit the individual's health), hand hygiene, disinfection, cohorting (when possible), and daily symptom checks are strongly encouraged if 6 feet is not feasible.

Burlington School District RE-6J

District/School Opening Plan

- Consider physical demarcations outlining six foot intervals for pick up, drop off, bus loading, etc.
- Limit large group activities when possible.

Resource

Centers for Disease Control and Prevention (CDC) School Guidelines

5. BUS TRANSPORTATION

- One student per seat (when possible) - Exceptions can be made for members of the same household, such as siblings, who could share a seat.
- Masking is strongly encouraged

Resource

Guidelines for Public Transportation Providers

6. HAND WASHING AND SANITIZING

- **Students:** Observed hand washing/sanitizing at regular intervals
- **Teachers, staff:** every few hours or between classes through the day
- Implement health hygiene education (covering coughs and sneezes in tissues/elbows)
- Consider sneeze guards in some settings such as teacher or reception desks (if possible)

Resource

Centers for Disease Control and Prevention (CDC) School Guidelines

7. TEMPERATURE/SYMPTOM SCREENING

- **Student:** self-reported by families (or self-report for secondary school) prior to arrival on school grounds. If incomplete, screened upon arrival.
- **School-based adults:** self-reported prior to arrival on school grounds. If incomplete, screened upon arrival.
- Screen using temperature checks
- Designate a room to isolate any symptomatic individuals until he/she can safely return home

Resource

Centers for Disease Control and Prevention (CDC) School Guidelines

8. BUILDING ENTRY/EXIT

- Stagger drop-off/pickup times (assigned by cohort)
- Limit student and staff contact by parents or other adults who do not need to be on school grounds
- Establish pickup procedure for anyone with COVID symptoms being sent home

Resource

Centers for Disease Control and Prevention (CDC) School Guidelines

9. VENTILATION

- Ensure that ventilation systems operate properly per OSHA guidance
- Increase circulation of outdoor air as much as possible by opening windows and doors and other methods when indoor and outdoor conditions safely permit

Burlington School District RE-6J

District/School Opening Plan

- Monitor engineering controls using the building ventilation systems to maximize air exchange rates

Resource

Centers for Disease Control and Prevention (CDC) School Guidelines

CDPHE Guidance for Preventing, Reporting and Mitigating Workplace Outbreaks

10. CLEANING PROCEDURES

- Clean frequently touched surfaces in schools and on buses at least daily and between use as much as possible
- **Elementary school:** remove toys or classroom items that cannot be easily cleaned or sanitized, such as plush toys

Resource

Centers for Disease Control and Prevention (CDC) School Guidelines

CDPHE Environmental Cleaning Guidance

11. PROTOCOLS FOR POSITIVE CASES AND RETURN TO SCHOOL

- Symptomatic adults and students should not come to school or should be sent home
- Symptomatic students on school grounds should be isolated until they can return home safely

Resource

Centers for Disease Control and Prevention (CDC) School Guidelines

12. CURRICULUM AND INSTRUCTION

- Review and revise curriculum and instructional materials to support E-Learning
- Develop contingency plans to address:
 - Additional COVID-19 related school closures
- Communicate expectations for curriculum and instruction to students, families, and staff
- Encourage teachers to communicate with families about student progress and learning gaps

13. ATTENDANCE

- Adjust student and staff attendance policies. Students experiencing illness or with possible COVID-19 exposure will be allowed to complete class assignments from home

14. FACILITIES

- Implement appropriate measures to facilitate social distancing
- Post signage explaining practices to prevent spread
- Regularly clean and disinfect